

Health Disclosure Form

Dear Valued Customer

To safeguard you, your family, our teams, sub-contractors and suppliers and assist in minimising the potential spread of the novel coronavirus (COVID-19) in our community, prior to you attending our office and/or us attending to your home, please complete this simple screening questionnaire. This information will allow us to determine any precautionary measures required to protect all parties, based on the advice issued by the Australian Department of Health website.

Name:	Personal contact number:
Date:	Appointment with:
Email:	
In the last 14 days has any resident of this address or someone you have regular close contact with (such as family, friends, housemates and co-workers etc) been: <i>please circle</i>	
<ul style="list-style-type: none">• Displaying any of the following symptoms similar to the flu:<ul style="list-style-type: none">○ Fever Yes or No○ Cough Yes or No○ Shortness of breath Yes or No○ Breathing difficulties Yes or No• Exposed to a person who has tested positive to coronavirus? Yes or No• Have had a test for Coronavirus without a negative outcome? Yes or No• Returned from overseas? Yes or No• Placed in quarantine? Yes or No	
If yes, to any of the above please be advised at this time we are unable to attend to your home. We are happy to reschedule your appointment at a convenient time 14 days after all the answers are No.	

From our perspective, we will be holding all our representatives to the same questionnaire, which we can provide on your request.

We will also be practicing “social distancing guidelines” as outlined on Australian Government Department of Health inclusive of no handshaking and keeping 2.0 metres from people where practicable.

Sign: _____

Date: _____

The information will be handled in accordance with Henley’s Privacy policy which is available at <https://henley.com.au/henley-privacy-policy>.

As the situation is changing daily, please continue to check the Australian Government website for updates.

We thank you for your assistance during this time.